



## LICENSED CLINICAL SOCIAL WORKER

**Department:** Health Center

**Supervised By:** CMO

**Supervises:** Mental Health Care Coordinator

**Location:** Health Clinic

**FLSA Status:** Exempt

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### ORGANIZATIONAL OVERVIEW

The Achievable Foundation (aka "Achievable") is a nonprofit Federal Qualified Community Health Center whose mission is to provide high quality, integrated care to individuals with intellectual and developmental disabilities, their families, and other vulnerable populations.

### DESCRIPTION

The Licensed Clinical Social Worker (LCSW) reports directly to the Chief Medical Officer. The LCSW will work with multidisciplinary team and is responsible for providing biopsychosocial assessments, develop treatment plans, and coordinate care based on evidence-based practices to ensure that the patient's clinical treatment goal and behavioral management needs are met.

### RESPONSIBILITIES

- Conduct functional and strength-based assessments along with comprehensive diagnosis for adults, adolescents and children
- Develop and maintain patient care plans that are coordinated and integrated with a comprehensive range of medical and psychological services to address social, emotional and practical needs
- Provide psychotherapy, counseling, and psycho-education utilizing individual, family and group modalities
- Utilize both short-term and intensive longer term interventions.
- Complete charting including assessments, progress notes, care plans and billing documentation.
- Document and lock progress notes in the EHR within 24-48 hours of patient's encounter
- Partner with the Mental Health Care Coordinator (MHCC) to refer patients to appropriate specialty services and community agencies, as appropriate
- Provide crisis intervention
- Provide phone consultation, as needed
- Participate in structured and "as-needed" case conferences
- Communicate with providers to report progress, needs, concerns, and potential and actual clinical issues
- Assist with provider education for integrated behavioral and primary care services
- Attend monthly provider meetings
- Submit monthly reports as required by funding sources
- Provide assessment reports to the DPSS, DCFS, SSA and judiciary, as needed
- Participate in behavioral health quality assurance/improvement activities to maintain and strengthen standards of care
- Maintain current LCSW credential in good standing



- Perform other duties as assigned.

## QUALIFICATIONS

- Masters in Social Work
- Current LCSW credential from the California Board of Behavioral Sciences
- Current CPR/BLS certification
- Minimum 1 year LCSW experience
- Knowledge of evidenced based practice and therapeutic treatment models including Cognitive Behavioral Therapy, Motivational interviewing, Seeking Safety, etc.
- Familiar with principles, procedures, methods and techniques of mental health emergency procedures, i.e. 5150, CPS reporting, APS reporting and Tarasoff
- Experience working in an outpatient setting, preferred
- Must be able to interact with people of various socioeconomic statuses and have the ability to address sensitive issues with tact and diplomacy.
- Ability to work independently with minimal supervision
- Must be able to work collaboratively with staff, volunteers, and board members.
- Must demonstrate excellent communication skills in English and possess oral skills in English and Spanish.
- Ability to maintain patient confidentiality and adhere to HIPAA regulations.
- Experience with Electronic Medical Records (EMR) system highly desirable
- Computer proficiency

## PHYSICAL DEMANDS

While performing the essential functions of this job, the incumbent must be able to do the following: stand for extended periods; sit for extended periods; bend and reach for filing and other job-related functions; climb up and down stairs; bend, stoop, and lift to move and retrieve materials; pull, push, and lift; reach both above and below shoulder height. Specific visual abilities include close vision, color vision, depth perception, and the ability to adjust focus. Must be able to visually inspect work. Manual dexterity to operate computer and other office equipment required.

The physical demands described above are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made.

Interested candidate should send cover letter and resume via email to [employment@achievable.org](mailto:employment@achievable.org). Please be sure to include the job title in the subject line.