



COMMUNITY HEALTH WORKER

Are you looking for an exciting opportunity to assist underserved populations in gaining access to the quality health services they deserve?

Join Our Team!

ORGANIZATIONAL OVERVIEW

The Achievable Foundation (“Achievable”) is a nonprofit Federal Qualified Community Health Center whose mission is to provide high quality, integrated care to individuals with intellectual and developmental disabilities, their families, and other vulnerable populations.

DESCRIPTION

Reporting directly to the Chief Operations Officer, the Community Health Worker (CHW) will facilitate access to care for the Latinx and other underserved populations who experience health disparities. The CHW will work with providers and other members of the care team to improve health outcomes by addressing the patient’s care plan. This work will be done while using principles of trauma informed care and embracing a Justice, Equity, Diversity, Inclusion + Belonging (JEDI +B) lens.

RESPONSIBILITIES

- Work as a member of the care team to develop and implement care plans to improve disease management
- Utilize motivational interview techniques to ensure patient and caregiver are engaged and actively participating in their care plan
- Coordinate and facilitate access to reduce health disparities in underserved communities
- Conduct Outreach to patients who are assigned to Achievable who have not yet established care
- Conduct in-reach to current patients with diabetes to ensure access to and utilization of care
- Assess patients to identify physical, social and emotional barriers to health services
- Identify and maintain community-based resources to address patients’ barriers to health care
- Assist patients with accessing government and/or other assistance programs that are related to improving their health
- Engage patient and families in culturally and linguistically tailored health education and counseling
- Proactively contact patient, family, or other service provider to ensure patient’s needs are met
- Identify barriers to work processes and bring to the attention of the supervisor
- Complete timely and accurate documentation in the EHR or other software application
- Maintain confidentiality and security of Protected Health Information
- Attend care plan team meetings, as required
- Report patient’s progress and needs during care plan team meeting
- Attend trainings and conferences, as required
- Deliver excellent customer service while interacting with patients, their caregivers, and other guests of The Achievable Foundation.
- Perform other duties as assigned.



QUALIFICATIONS

- Minimum 1-year experience working in health care environment
- Certification as a Community Health Worker, preferred
- Strong understanding of cultural competency
- Bilingual English/Spanish, required
- Ability to prioritize and work with conflicting deadlines
- Have the ability to commute between sites
- Possess strong interpersonal and communication skills to interact with people of various socioeconomic statuses and ages
- Ability to document information and complete all administrative tasks consistently, timely, and accurately.
- Demonstrated experience of working in an outpatient family practice setting and experience; working within in a community health center, a plus
- Computer literacy in MS Office Suite is a must and knowledge of an electronic health record, is a plus
- Ability to maintain patient confidentiality and adhere to HIPAA regulations
- Ability to address sensitive issues with tact and diplomacy

SALARY: \$23 - \$25/hr

BENEFITS

We offer a comprehensive benefits package designed to support our employee's well-being and professional growth. The benefits include:

- **Competitive Salary:** We provide a salary that is competitive within the industry
- **Medical, Dental and Vision and Life Insurance:** We pay 100% of premiums for employees
- **403B Retirement Plan:** Our employees can take advantage of a 403B retirement plan to help them plan for their future
- **Paid Time Off:** We provide vacation (2 weeks), sick (2 weeks), Holidays (12 ½ days) to support work-life balance and overall well-being
- **Additional Benefits:** We offer additional benefits that contribute to a positive and rewarding work environment

We strive to provide a comprehensive benefit package that meets the needs of our values employees

Learn more about how Achievable meets the special needs of children and adults with developmental disabilities by viewing the link [Achievable video](#) or by visiting our website at www.achievable.org

Interested candidates should send a cover letter and resume via email to employment@achievable.org. Please be sure to include the job title in the subject line.

Achievable is an Equal Opportunity Employer